

## **INFORMATION SHEET**

### **ATTACHMENT 8 TO FL300: Other Orders Requested**

**This is information to help you fill out Form PL-FL021, Attachment 8 to the FL300, when requesting to have an Elisor appointed, per Placer County Superior Court Local Rule 10.22, and using Attachment 8 to FL300.**

*Please enter the information called for as follows:*

1. Where the form states “Enter Case Name” please write the name of the case. For example: “Joe Smith vs. Jennifer Smith.”
2. Where the form states “Enter Case Number” please write the case number. For example: “SDR-0089500.”
3. Where the form states “Enter Party Name” please write the name of the party for which the Elisor will be signing the documents.
4. Where the form states “Enter Document Title” you must list each document separately.

You may not list more than one document per Roman numeral listed.

- a. You may have one document or you may have more than ten documents.
- b. Only list the number of documents you are requesting.
- c. If you have more than ten documents you may need to use an extra page.
- d. Each document shall be clearly identified by the exact title of the document.
- e. If the documents for which you are asking that an Elisor sign are documents associated with a bank or brokerage account, you must include the associated bank or brokerage account number in parenthesis after the title of the document.
- f. If you are asking the Elisor to sign a property deed or loan documents associated with a parcel of real property, you must list the property’s Assessor’s Parcel Number (APN) and physical address in parenthesis after the document title above.

**SUPERIOR COURT OF THE STATE OF CALIFORNIA, COUNTY OF PLACER**

5. You must attach a true, correct and full copy of the document or documents to the request with a cover sheet identifying the document by the Roman numeral listed. You must also submit an additional copy of the documents to the court that will be attached to the order, should your request be granted.
6. You are responsible for bringing the original documents to the Elisor, if your requested order is granted.
7. The specific facts and reasons establishing the necessity for the appointment of an Elisor must clearly explain why the other party cannot, will not, or has not signed the documents on their own.

**If your order is granted, you must contact Court Administration at (916)408-6186 to schedule a time to sign the documents.**