PLACER SUPERIOR COURT

Human Resources Department
Supplemental Questionnaire

NAME: _____ _____
(Last) (First) (Middle Initial) Recruitment Number

INSTRUCTIONS: This form is part of the examination process and addresses issues applicable to the recruitment process, hiring and benefits. All information in this form will be considered in reviewing your application materials and is subject to verification. Please answer each question as completely and accurately as possible. Submit this completed form along with your application.

SECTION 1: Your answers to the following questions will be used to assist us in determining your eligibility for various positions**:**

Have you ever worked for a government office (federal, state, county, or city)? ❑ Yes ❑ No

Have you ever worked for ***Placer Superior Court*** or ***Placer County*** as a:

Volunteer worker (without pay)? ❑ Yes ❑ No
Temporary Agency employee (Workload Staffing, Kelly, Golden Sierra)? ❑ Yes ❑ No
Extra Help/Temporary, Limited-term? ❑ Yes ❑ No

Have you been a member in any California Public Employee Retirement System? ❑ Yes ❑ No

If you answered **YES** to any of the above, please provide dates of service and the name of the employer where you worked.

Dates of Service: _____ Employer:_____
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SECTION 2. TYPING PROFICIENCY: The Placer Superior Court will accept typing certificates from bona fide agencies such adult schools, employment agencies and career training programs. On-line typing certificates will not be accepted. The typing certificate requirements are:

- Signature of tester,
- Printed on agency letterhead,
- Gross words per minute (minus the # of mistakes equals net words per minute),
- Date test was administered (within one year)
- Number of errors.

This job requires a typing certificate and the typing certificate must be attached and submitted with the job application; otherwise your application will be rejected. A list of local employment agencies and career centers can be found on the employment tab of Court's web site: www.placer.courts.ca.gov

_____ _____
Signature of Applicant Date