

Superior Court of California
County of Placer
PO Box 619072
Roseville, CA 95661-9072
(916) 408-6062
Fax (916) 408-6121

ITEM REQUESTED

_____ Court Reporter's Transcript
_____ Copy of Reporter's Transcript Already on File

REQUESTOR'S INFORMATION

Requestor's Name: _____ Today's Date: _____
Requestor's Agency/Law Firm: _____
Requestor's Address: _____
Phone: _____ Alt. Phone: _____ Fax: _____
E-mail Address: _____

TRANSCRIPT INFORMATION

Court Reporter's Name*: _____
Case Name: _____ versus _____
Case Number: _____
Hearing Date of Proceeding: _____ Time: _____
Type of Proceeding: _____
Judge's Name: _____ Department Number: _____

*NOTE: Pursuant to Government Code Section **69954**, all requests for court reporter transcripts must be presented to the court reporter. The court reporter will contact you for billing information.

Please complete this form and fax or mail to:
COLLEEN O'GUINN, Operations Supervisor
Court Reporters
PO Box 619072
Roseville, CA 95661-9072
Phone: (916)-408-6062
Fax: (916) 408-6121